



UNIVERSITY OF LIVINGSTONIA

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Accredited by NCHE, MCM & MAB

RAFIKI INSTITUTE OF CLASSICAL EDUCATION (RAFIKI)

APPLICATION FORM

FOR OFFICIAL USE ONLY

Completed forms should be sent to:
Admissions
**The University Registrar,
University of Livingstonia
P.O Box 112, Mzuzu, Malawi**

PROGRAMME CODE (SN): -----
APPLICATION NUMBER: -----
RECEIPT No. : _____

A. APPLICANT'S PERSONAL INFORMATION:

SURNAME ----- FIRST NAME ----- (INITIALS) -----

SEX: MALE FEMALE: DATE OF BIRTH: ----- NATIONALITY -----

HOME DISTRICT ----- TRADITIONAL AUTHORITY ----- VILLAGE -----

CONTACT ADDRESS -----

Mobile Telephone: ----- Telephone No. ----- Email: -----

B. ACADEMIC DETAILS: (Arrange the subjects in Order of merit, from highest to lowest grades/points).

Qualification e.g. MSCE/IGSCE e.t.c	Centre Number	Examination number	Subject(s)	Grades/ points	Year

C. OTHER QUALIFICATIONS: (for candidates applying for upgrading programmes)

Certificate, Diploma, Degree e.t.c.	Examining Body	Examination centre	Year	No of years of work experience

D. SELECTION OF PROGRAMMES OF STUDY:

Please indicate the programme(s) of choice in order of priority by inserting the serial number(S/N) of the programme(s) into boxes as follows:

1st Choice 2nd Choice

E. UNDERGRADUTAE PROGRAMMES

RAFIKI INSTITUTE OF CLASSICAL EDUCATION (RICE) CAMPUS

S/N	A: FACULTY OF CLASSICAL EDUCATION
1	Diploma in Classical Primary Education
2	Bachelor of Education in Classical Primary Education

F. SPONSORSHIP: (for all Candidates)

SPONSOR OR GUARDIAN RESPONSIBLE FOR PAYMENT OF FEES E.T.C.

SURNAME: ----- FIRST NAME: -----INITIALS -----

CONTACT ADDRESS: -----

Mobile Telephone: ----- Telephone No. ----- E-mail-----

Return the completed application form with a FCB bank deposit slip for the payment of a non- refundable **MK10, 000.00** for undergraduate application fee for Malawian applicants or US\$ 50 for non-Malawian applicants. The bank details are;

Account Number : **027 23 78334**
Account Name : **University of Livingstonia**
Bank : **First Capital Bank (FCB)**
Branch : **MZUZU**

OR through a bank certified cheque, postal or money orders firmly attached to the application form. The University does not use an agent in recruitment of its students and payment of fees.

J. CHECKLIST: please check carefully to ensure you have:

- a. attached a copy of your MSCE certificate or its equivalent (i.e. notification of results slip)
- b. attached proof of payment of the admission application fee (bank deposit slip)
- c. attached a curriculum vitae, an academic transcript, copies of professional certificates or diplomas (for upgrading candidates only)
- d. provided proof of ability to pay fees (i.e. either by attaching a letter from the sponsor or employer confirming sponsorship or bank statements for all candidates.

Notes:

- i. Failure to provide the relevant and necessary information and/or documents may risk the disqualification of the entire application).
- ii. Those who were withdrawn from other Universities on academic grounds must not apply.
- iii. For candidates with special needs, state your disability in the space below.

----- I certify that the information I have given is true and that I have checked and provided all the relevant necessary information and documents required to process my application.

SIGNATURE: ----- DATE: ----- PLACE-----

Filled forms should be sent by post to:

The University Registrar,
University of Livingstonia
Central Office,
P.O. Box 112,
Mzuzu.

or

in person to the Registrar's Office at Central Office in Mzuzu.

Successful applicants to report for Orientation from 11th to 17th March , 2025. Classes commence on 11th March, 2025.

All enquiries pertaining to **academic programmes** should be addressed or directed to the following contacts:

Faculty	Cell phone	Email
Dean of academics	0994455522	MayN@rafikifoundation.org

Head of Department	0888123522	bkhonje@gmail.com
College Principal	0983714434	AnnaL@rafikifoundation.org

For further information contact the University Registrar on: 0887734567 or admissions@unilia.ac.mw